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| EMMONS CITY COUNCIL MEETING | |
| Date: | February 10, 2025 |
| Time: | 7:02 pm |

**Call to Order:**

Meeting was called to order by the Mayor, Dave Bosma at 7:02 pm

# Attendance:

Council Members: Neal Honsey, Jerome Wuerflein, Eleanor Bauman. Absent: Paul Lair

City Clerk: Lorry Zasada; Resident: Dave Meyer

Guests: Jeremy Waters (Thompson Sanitation)

**Approval of Feb 10th Agenda -** Motion made by Wuerflein, seconded by Bauman to approve the agenda; motion carried 3/0

**Approve January Minutes** – motion made by Honsey to approve minutes from the January council meeting 1/13 and workshop 1/24, seconded by Bauman, motion carried 3/0

**Financial Reports** were reviewed for all funds. Total Savings $717118.18; Checking Balances: $611,024.44 Total Receipts $44,338.69: $638 Licensing; $ 18883.80 Utility Billing; $2,355 donations; $20,000 Grant; $ 2247.02 Tax and Assessments; $206.01 Interest. Motion made by Honsey, seconded by Wuerflein to approve the January Financial Reports. Motion carried 3/0.

**Claims for Payment** **-** Council reviewed claims to be paid of $18,438.03, motion made by Wuerflein, seconded by Honsey to pay the bills. Motion carried 3/0.

**Old Business:**

Council is considering hiring an apprentice for the Clerk. There is a class on implementing an Apprentice Program at this year's MCFOA conference in March. This topic was tabled until after the Clerk’s conference when more information is available on how the city should proceed.

**New Business:**

Thompson Sanitation - Jeremy Waters addressed the council requesting that the city allow a change in pick up day to Wednesdays beginning April 1st. The change will accommodate a new truck they are using that handles both dumpsters and bins, reducing the number of trips Thompson has to make. Motion made by Honsey to allow the date change and notify residents of the scheduling change, seconded by Bauman. Motion carried 3/0 Notification will be sent out with the March 1st utility billing.

Dave Meyer addressed the council on behalf of Pam & Ray Folven who would like to add a shed 12 x 20 shed to their property. Jerome Wuerflein will take a look at the property to determine if the size and placement would be with in the city zoning ordinance restrictions. Council may need to obtain a Conditional Use Permit outlining the requirements in order to install the new shed. Old shed and trailer will need to be removed within a certain amount of time. Council will discuss next steps at March meeting.

Council approved the purchase of a folding machine to be used for monthly utility billing and any other large mailings the City or Fire Department have. Costs were reviewed for lease versus purchase. A leased machine that folds and stuffs envelope would cost $140/mo. To purchase a just a Folding machine was $795. Motion was made by Wuerflein for the clerk to purchase the $795 machine from Amazon, seconded by Bauman. Motion carried 3/0

**Other Information Shared**:

The mayor updated the council on the Newly Elected Officials class he attended in Mankato. The focus primarily was Robert’s Rule of Order and how to conduct a council meeting.

Council would like to hold an afternoon cake and coffee at the Legion to show appreciation to Paul Henschel and Imogene Opdahl for their years of service to the community. Tentatively planning a Saturday in April from 2-4. Council will notify the community once arrangements have been made.

**Adjournment**

Motion was made by Wuerflein to adjourn the meeting, seconded by Bauman. Motion Carried 3/0. Meeting adjourned at 7:45 p.m. Next meeting to be held Monday, March 10th, 7:00 p.m. at City Hall.

Respectfully Submitted By:

Lorry Zasada, Clerk/Treasurer