

MEETING MINUTES EMMONS CITY COUNCIL

Date: July 8, 2024

Time: 7:05 PM

Meeting called to order by: Paul Henschel, Mayor

CALL TO ORDER

Meeting was called to order by the Mayor, Paul Henschel at 7:00 pm

IN ATTENDANCE

Council Members: Imogene Opdahl, Eleanor Bauman, Gary Sorbo, Paul Lair; City Clerk, Lorry Zasada
Guests: C.J. Gross (ISG); Bryan Petzel (ISG)

APPROVAL OF AGENDA

Motion was made by Opdahl to accept the agenda, seconded by Lair. Motion carried.

APPROVAL OF MINUTES

Motion made by Lair to accept the minutes from meetings held Jun 10th and Jun 17th, seconded by Opdahl, motion carried.

APPROVAL OF FINANCIAL REPORTS

Motion was made by Opdahl to accept the financial reports which included the June Cash Statement, June Disbursements, Savings and MM accounts made by Imogene, seconded by Eleanor. Motion carried. Council signed Cash Statement for Audit reporting.

APPROVAL OF BILLS (CLAIMS)

A motion made by Opdahl to approve payment of June bills, seconded by Bauman. Motion carried. Council signed off on list of Claims presented for Audit reporting.

BUSINESS DISCUSSED

- This meeting was preceded by 2 Public Hearings:
 - 6:30 p.m. - Notice to Public that Emmons is considering an Interim Ordinance authorizing a study and an imposing a Moratorium on the operation of cannabis businesses within the city.
 - 7:00 p.m. - Holding a public informational meeting to discuss Wastewater System Improvements project Notice to public that the city has filed an application for financial assistance with USDA Rural Development
 - RES_2024-0708 - to adopt ORDINANCE 2024-6 Interim Ordinance authorizing a study and imposing a Moratorium on the operation of cannabis businesses within the city. Motion made by Lair to be publish Resolution 2024-0708 in the Albert Lea Tribune, Saturday July 13th, seconded by Opdahl. Motion carried.
- Engineering Report

- ISG has been working with USDA RD on grants to pay for the engineering reports. Payments to ISG are on hold until funding is approved as grants will not cover expenses already paid.
- ISG will update the PER Addendum to include the city's failing Collection System.
- Bryan will reach out to Danny Christenson regarding the Lead Inventory report due Aug. 15
- Council requested ISG do analysis to compare costs related to the two options the city is considering; Aerated Pond vs Continuous Discharge Pond. The cost of analysis will be between \$5K-\$10K. Motion was made by Lair to have the comparison analysis done by ISG, seconded by Sorbo. Motion carried.
- Accounting of City Supervisor salary – motion made by Sorbo, seconded by Opdahl to split the salary expense as follows: 40% to General, 30% to Water and 30% Sewer; effective August 1st.
- Motion was made by Opdahl, seconded by Sorbo to give customers the ability to pay online through the emmons.municipalimpact.com website through the vendor PayStar on a 3-month trial basis. If there is not enough interest in the program, the city will cancel.
 - Cost to City - \$35/mo - Customer Fee \$2.95/transaction <\$100; Can be cancelled without charge.
- 2023 Audit Completed and submitted to State 6/28/24. Clerk shared the post audit comments with the council. Audit results are available for review in the Clerk's office.
- Last meeting Council authorized a City Credit Card however, after going through the application process, it was determined the City will not proceed in applying for a card as the credit information asked for is personal finance information of the person doing the application.
- County Audit has dictated that Paul Lair will be on the November ballot as a Special Election "to fill a vacancy". All Affidavit of Candidacy forms must be completed for each individual running for office between Jul 30 - Aug 13th.
- Land agreement with Dave Bosma needs to be drawn up to lock in pricing and number of acres the city may require for the Wastewater Treatment System.
- Street Repair on Concord & Main. Danny is working on getting the curb repaired at the same time the sidewalks for the Vet Memorial or the Erickson driveway is poured. Paul has been trying to reach the County Garage to patch the street.
- Playground Remodel – Council did a walk-around at the playground and found that the current equipment needs to be refurbished or painted. Broken equipment to be removed. Placement of new equipment and shelter were determined. Shelter size 16 x 20 or 20 x 20 on a concrete slab. Motion made by Lair, seconded by Bauman to use the City Engineer for getting the footings in place. Volunteers will do the assembly, Dan Diele has agreed to build the shelter area.
- Motion made by Lair, seconded by Bauman to send the city clerk to the League of Minnesota cities 2024 Clerk Academy to be held in St. Paul 9/5-9/6 - St. Paul, Cost \$250 + travel expenses

ADJOURNMENT

- Motion to adjourn was made by Lair and seconded by Opdahl to close the meeting. Motion carried. Meeting adjourned at 8:34 p.m.

NEXT MEETING

Next meeting will be Aug 12th at 7:00 p.m.

Respectfully Submitted By:

Lorry Zasada

Clerk/Treasurer