

MEETING MINUTES EMMONS CITY COUNCIL

Date: May 13, 2024

Time: 7:00 PM

Meeting called to order by: Paul Henschel, Mayor

CALL TO ORDER

Meeting was called to order by the Mayor, Paul Henschel at 7:00pm

IN ATTENDANCE

Council Members: Imogene Opdahl, Eleanor Bauman, Gary Sorbo
City Clerk, Lorry Zasada; Maintenance Supervisor, Danny Christenson
Guests: C.J. Gross (ISG);

APPROVAL OF AGENDA

Motion was made by Gary to accept the agenda, seconded by Eleanor. Motion carried.

APPROVAL OF MINUTES

Motion made to accept the April 8th minutes by Imogene, seconded by Eleanor, motion carried. Motion made to accept minutes from the April 15th Special Meeting with minor correction to statement regarding the "Park" shed, should be the "City" shed (revised copy to be posted) by Gary, seconded by Imogene. Motion carried.

APPROVAL OF FINANCIAL REPORTS

Motion was made to accept the financial reports which included the Cash Statement, Investment Activity and Disbursements made to pay April bills by Gary, seconded by Imogene. Motion carried. Council signed Cash Statement for Audit reporting.

APPROVAL OF BILLS (CLAIMS)

A motion made by Imogene to approve payment of May bills, seconded by Gary. Motion carried. Council signed off on list of Claims presented.

BUSINESS DISCUSSED

- Engineering Report – C.J. Gross confirmed his discussion with the MPCA and USDA regarding the timeline for Emmons. 2027 is the estimated completion date of the project. The collection system will be first, pond system second. The new schedule will be added to the Wastewater Permit.
 - Manholes need to be televised, Brian and Cody (ISG) will work with Danny to complete and review system. Televising will also be done on the dead-end streets and streets that were televised a several years ago.
 - ISG is required by the USDA to propose at least a 2nd Wastewater solution to the USDA. They will do a proposal for an Aerated Pond system vs the Continuous Discharge system. Decision will be up to the city as to which solution is chosen.
- The council received a Councilman's resignation. A motion was made by Imogene to pass the Resolution accepting the Resignation and Notice of Vacancy. Seconded by Gary. Motion Carried. Council will hold a Special Meeting to fill the vacancy on May 21st.

- Nuisance Violation at 157 Main St. The mayor talked to the owner regarding the graffiti painted on the building. Owner has refused to remove the paint. Next steps are the city attorney will send a letter with consequences and possible fines.
- Downtown buildings being used for storage instead of commerce. City needs to determine who may be willing to sell as there are residents that would like to start businesses in Emmons. Future sales of buildings need to be vetted as to what the buildings will be used for. Subject was tabled for future consideration.
- Merging City Bank Accounts – the clerk has discussed with the city CPA and confirmed there would be no issue to merge the several accounts into one as the city is now using Fund Accounting to manage each department's assets. Merging accounts will simplify the monthly and annual accounting tasks and reporting. Most cities today are using Fund Accounting systems and carry only one checking account. A motion to merge the checking accounts into one was made by Gary, seconded by Imogene. Motion carried. The clerk will contact the bank and make the changes before the end of May.

OTHER TOPICS:

- Street Repair on Concord & Main – Danny has talked Koeppin however, the county has to approve the repair as it's a county road. Paul to contact the County requesting assistance and/or authorization for repair.
- New Mower needed – Danny advised the council that a Zero Turn mower with a 72" deck is needed for the city and presented the council with an estimate for a Trade-In vs buying out-right. There was very little difference between the two purchase options. A motion was made by Eleanor to purchase the new mower out-right, keeping the old mower that can still be of use. Seconded by Imogene. Motion carried.

ADJOURNMENT

- Motion to adjourn was made by Gary and seconded by Imogene. Motion carried.
Meeting adjourned at 9:45 p.m.

NEXT MEETING

Next meeting will be Jun 10th at 7:00 p.m.

Respectfully Submitted By:

Lorry Zasada

Clerk/Treasurer